STATE OF UTAH
Utah State Tax Commission
210 North 1950 West
Salt Lake City, UT 84134

CHECKLIST & QUESTIONNAIRE

Self-Review – Solar Panel Installers

A How should I report use tax for future periods?

Answer the following question:

Do you currently have a Sales and Use Tax License to report sales tax?
Yes / No

If **Yes**, indicate your Account Number on the **Summary**.

If you answered "Yes", you must report use tax on materials purchased tax free using your Sales and Use Tax Return, form TC-62S or TC-62M, on line 4, "Goods purchased tax free and used by you."

If you answered "No", you can report use tax using either a Utah Individual Income Tax Return (form TC-40) or a Utah business income tax return (form TC-41, TC-65, TC-20, TC-20S, or TC-20MC), whichever applies to your business, on the line, "Utah use tax." You may also choose to register for a Sales and Use Tax License by completing form TC-69, which is available online at *www.tax.utah.gov/forms/current/tc-69.pdf*.

B ✔ Checklist:

Complete and return the following documents in the envelope provided:

- ❒ Form titled **Worksheet** for each location where additional tax is due.
- ❒ Form titled **Summary**.
- ❒ Check payable to "Utah State Tax Commission" for payment of computed tax and interest due, if applicable.
- ❒ Form titled **Checklist & Questionnaire**.

C How can we do better?

In order to serve you better we would like you to evaluate your experience with this Self-Review:

1 . . . 2 . . . 3 . . . 4 . . . 5 . . . 6 . . . 7 . . . 8 . . . 9 . . . 10
Poor **Excellent**

Any comments on how we could improve this Self-Review process would be appreciated.

_____

_____

_____

_____

_____

_____

_____

_____ *(Use the back of this form if necessary.)*