STATE OF UTAH

Utah State Tax Commission
210 North 1950 West
Salt Lake City, UT 84134

CHECKLIST

U.S. Customs Imports

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Checklist:

Complete and return the following documents in the envelope provided.

If you owe the tax as calculated:

- ☐ Form titled **Sales & Use Tax Summary**.
- ☐ Worksheet titled **Purchases Subject to Use Tax**. List any additional purchases subject to use tax on this worksheet, and carry the totals forward to the **Sales & Use Tax Summary**.
- ☐ This **Checklist**.
- ☐ Payment of tax and interest due, made payable to "Utah State Tax Commission."

If you do NOT owe the tax as calculated:

- ☐ Form titled **Sales & Use Tax Summary**.
- ☐ Worksheet titled **Purchases Subject to Use Tax**. Indicate which of the listed imports should not be subject to use tax. List any additional purchases subject to use tax on this worksheet, and carry the totals forward to the **Sales & Use Tax Summary**.
- ☐ This **Checklist**.
- ☐ Documentation in support of your position that some or all of the listed imports are not subject to use tax. Documentation may include sales invoices, etc.
- ☐ Payment of recomputed tax and interest due, if applicable.

Provide a brief explanation of why the imports you supplied documentation for are not subject to use tax:
(If more space is needed than is provided below, please include an explanation letter.)