



State of Utah

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Utah State Tax Commission

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Commissioner

BARRY C. CONOVER
Executive Director

November 27, 2013

Corporate Name

Address

City, State Zip

RE: Utah Corporate Tax Project
Utah Tax Number: **XXXXXXXX**

The Auditing Division of the Utah State Tax Commission is conducting a review to ensure entities registered with the Utah Department of Commerce are also filing Utah corporate tax returns. Since your corporation has qualified to do business with the Utah Department of Commerce and has had business activity in the State of Utah, Utah corporate franchise/income tax returns must be filed. This annual filing requirement ceases only after the corporation is formally dissolved or withdraws through the Utah Department of Commerce.

The information we have indicates you have not filed a Utah corporate tax return for the following year(s): **20xx**. Please complete the enclosed **Reply** form and any corporate tax returns that are due or past-due by **December 27, 2013**.

Typically, when no returns have been filed, the statute of limitations does not apply and the Commission may assess tax, interest, and penalty for an unlimited period. For returns submitted as part of this project by **December 27, 2013**, the Auditing Division agrees to not assess a penalty. Additionally, any underpayments will be subject only to statutory interest.

The **Reply** form and a link to the Utah corporate franchise/income tax returns may be found at tax.utah.gov/selfreview/corporate. The **Reply** form and returns may be submitted by either email to selfreview@utah.gov or by mail using the enclosed return envelope.

If you need additional time or have any questions, email us at selfreview@utah.gov or contact one of the following from 8:00 a.m. to 5:00 p.m., Monday through Friday:

Jim (801) 297-4647
Julie (801) 297-4753

Thank you for your prompt attention and cooperation regarding this matter.

Corporate Name
November 27, 2013
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Respectfully,

Michael
Tax Audit Manager

Enclosures