



Utah State Tax Commission Discrepancy Report For Annual Withholding Reconciliation	TC-941D Rev. 5/12
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Tax year for this report

Check box if Amended Report

When To Use This Form

If your business changed entity types or merged with another company during the tax year and lines 4 and 6 of your Utah Annual Withholding Reconciliation, form TC-941R, do not balance, you must file this form explaining the discrepancy and reconciling the withholding tax returns with the W-2s (or other withholding forms) issued by your company.

Company name			Federal employer identification no.		
Address			Utah withholding account number		
City	State	Zip code	Telephone number		

Check the reason your W-2s and 1099s and/or TC-941R are being filed for more than one Utah Employer Withholding Account.

- Business merged with another business
- Business changed from a sole proprietorship to a partnership, LLC or corporation
- Business changed from a partnership to a sole proprietorship, LLC or corporation
- Business changed from a LLC to a sole proprietorship, partnership or corporation
- Business changed from a corporation to a sole proprietorship, partnership or LLC
- Other (explain): _____

Reconciliation Calculation

Column A Utah employer withholding account numbers	Column B Yearly total tax withheld as reported on TC-941R, line 6	Column C Utah withholding tax as reported on TC-941R, line 4	Column D Difference in amounts reported (subtract Column C from Column B)
	\$	\$	\$
Totals (Column D must equal zero)	\$	\$	\$

Under penalties provided by law, I declare, to the best of my knowledge, this report is true and correct.

Signature _____ Date signed _____
 X

Instructions For Reconciliation Calculation Above

Column A: Enter the Utah employer withholding account number of each account for which you filed quarterly Utah Withholding Returns, TC-941, during the year.

Column B: Enter the sum of the withholding reported on TC-941R, line 6 for each account number.

Column C: Enter the total withholding reported on the TC-941R, line 4 for each account number.

Column D: Subtract **Column C** from **Column B** and enter the result. The total of **Column D** should be **zero**. If the result is not zero, the following are possible explanations.

1. You may have made an error. Check the amounts on TC-941s and TC-941R to ensure you entered the correct figures.
2. You may have underpaid the withholding tax. If the withholding reported in **Column C** is greater than the sum of the withholding in **Column B** (i.e., the difference is a negative number in Column D), you have underpaid.
3. You may have overpaid the withholding tax. If the withholding reported in **Column C** is less than the sum of the withholding in **Column B** (i.e., the difference is a positive number in Column D), you have overpaid.

You may pay the additional tax or request the refund by filing an amended form TC-941 for the period(s) you either underpaid or overpaid.