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<b>If you have ceased operations, check "CANCEL SFU Permit" below and enter the cancel date.</b>
Corrections - please explain

If you have questions or need forms, see [tax.utah.gov](http://tax.utah.gov), or call 801-297-7710 or 1-888-662-4335, ext. 7710.

### Instructions for Utah Special Fuel User (SFU) Renewal Application and Decal Request

**TC-938** Rev. 4/19

**READ THIS FIRST:** Read this information before you complete this form.

- If you purchase fuel with the proper Utah tax paid you do not have to file a quarterly return. You are required to sign the Record Statement and the Fuel Certification below.
- If you have exempt use of Utah tax paid fuel, you may file for a refund on a quarterly basis using form TC-922, IFTA/SFU Tax Return. You are required to sign the Record Statement and the Fuel Certification below.
- If you are anticipating a refund of you have bulk storage, maintain detailed mileage records and summaries, detailed fuel purchase records and bulk disbursement records for vehicles traveling in Utah.
- If you purchase fuel without the proper Utah tax paid, you will be required to file form TC-922, IFTA/SFU Tax Return, due and payable at the Tax Commission on or before the last day of the month following the reporting period. You only need to complete the renewal information and sign the Record Statement signature below. Do not sign the Fuel Certification below.

#### Renewal Application

Complete and return the entire renewal application to renew your SFU permit and receive decals. Return within 10 days.

#### Corrections - Business Name, Address and Telephone Information

If corrections need to be made to your business name, address or telephone number, then note the corrections in the area provided above.

#### Ownership Changes

If there is an ownership change or if the account number preprinted on this application is incorrect, you must contact the Tax Commission, 801-297-7710 or toll-free 1-800-662-4335 for instructions.

#### SFU Permit

Your SFU permit will be sent to the current address listed on our SFU account file. A copy of the permit must be kept in the cab of each SFU qualified vehicle.

#### SFU Decals Display

Each SFU qualified vehicle shall display two decals, one on each side of the vehicle cab.

#### Bulk Fuel

Check the appropriate box below concerning your bulk fuel.

#### Non-Utah Travel

If you regularly travel in jurisdictions other than Utah, apply for IFTA using form TC-69MC. Do not renew your SFU permit.

- **Do you have bulk storage facilities?**  
If "Yes," list supplier(s): \_\_\_\_\_
- **CANCEL SFU Permit** (Cancel date: \_\_\_\_\_)

USTC Use Only  
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• Enter the calendar year (Jan - Dec) for which you are renewing.	Year
• There is no charge for SFU decals. Enter the number of qualified vehicles needing SFU decals	
Business name and address	
• SFU account number	U.S. DOT number
Telephone number	

Mail to:  
Utah State Tax Commission  
SFU Renewal  
210 N 1950 W  
SLC UT 84134-8160

#### Fuel Certification

I certify all of my fuel purchased for the prior year has had the proper Utah taxes paid at the time of purchase. In addition, no dyed or otherwise non-Utah paid fuel was consumed in any of my vehicles which operate on the highways of this state.

X  
Signature \_\_\_\_\_ Date signed \_\_\_\_\_

#### Record Statement

I acknowledge that I will comply with reporting, payment, record keeping and license display requirements. I agree that Utah may withhold any refunds due if I become delinquent paying fuel or other taxes. Failure to comply with these provisions are grounds for revocation of my SFU permit. I certify that the information contained herein is true, correct, and complete.

X  
Signature \_\_\_\_\_ Date signed \_\_\_\_\_

If you need an accommodation under the Americans with Disabilities Act, email [taxada@utah.gov](mailto:taxada@utah.gov), or call 801-297-3811 or TDD 801-297-2020. Please allow three working days for a response.

For office use only

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