



<b>Name of business entity</b>						
Street address (physical location)			City		State	ZIP Code
Mailing address			City		State	ZIP Code
Contact person last name	Contact's first name	Middle initial	Contact's phone number	Contact's email		
FEIN			Utah tobacco account number			

**A. Cigarette Stamp Refund Request**

**Reason for request (mark one):**

- Stamps were destroyed (attach affidavit)
- Stamp return — stamps became obsolete (must return stamps) . . . . . Roll number(s): \_\_\_\_\_
- Stamp return — entity stopped doing business (must return stamps) . . . . . Roll number(s): \_\_\_\_\_
- Nontaxable sales to members of the Ute Tribe (attach exemption documentation)

**Stamp refund calculation:**

Stamp Type	Quantity	Stamp Value	Gross Refund	Discount	Net Refund <small>(Gross Refund minus Discount)</small>
1. PM 20 pack		x \$1.70 = \$		x .04 = \$	\$
2. PM 25 pack		x \$2.125 = \$		x .04 = \$	\$
3. NPM 20 pk		x \$2.05 = \$		x .04 = \$	\$
A Total stamp refund request . . . . . A					\$

**B. Cash Bond Refund Request**

**Reason for request (mark one):**

- I am no longer a tobacco distributor
- I am no longer a stamper
- I no longer sell prefilled e-cigarettes or e-cigarette substances
- I am submitting a surety bond to replace a cash bond
- The above entity stopped doing business, effective (date): \_\_\_\_\_

B Total bond refund requested . . . . . B \$

**C. Total refund requested (add lines A and B) . . . . . C** \$

Under penalty of falsification, I declare that, to the best of my knowledge, all the information in this Request and any attached documentation is true and complete.

# TC-564 Instructions

## Stamp Refund Calculation Instructions

### Quantity

Enter the number of stamps destroyed, returned or exempt.

### Gross Refund

Multiply the quantity by the stamp value and enter the result.

### Discount

Multiply the gross refund by .04 and enter the result. (This is the discount you received when you purchased your stamps.)

### Net Stamp Refund

Subtract the Discount from the Gross Refund and enter the result.

### Total stamp refund request

Add the Net Stamp Refund from all stamp types and enter the total.

## General Information

For information or help with this form, call 801-297-2200, or toll free 1-800-662-4335.

## Mailing

Mail this form to:

**Utah State Tax Commission  
Miscellaneous Tax Section  
210 N 1950 W  
Salt Lake City, UT 84134-3500**

Get forms online: [tax.utah.gov](http://tax.utah.gov)

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If you need an accommodation under the Americans with Disabilities Act, email [taxada@utah.gov](mailto:taxada@utah.gov), or call 801-297-3811 or TDD 801-297-2020. Please allow three working days for a response.