



**Claim for Refund of Fees or Sales Tax for Motor Vehicles**

Get forms at [tax.utah.gov/forms](http://tax.utah.gov/forms)

Applicant name		License plate, permit or assigned number	
Address		Vehicle/Hull Identification Number (VIN/HIN)	
City	State	ZIP code	Daytime phone
1. Amount of sales tax or fees paid			\$
2. Correct amount of sales tax or fees as computed by taxpayer			\$
3. Amount claimed as a refund (subtract amount on line 2 from line 1)			\$

I am submitting this claim for the following reasons (use reverse side if needed):

*I understand that submitting a claim for refund does not guarantee the refund will be approved. I also understand that further research will determine if the claim will be approved or denied.*

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

**For Office Use Only**

Returned plate #: \_\_\_\_\_ Returned decal #: \_\_\_\_\_ Registration month/year: \_\_\_\_\_ User ID: \_\_\_\_\_

Account: \_\_\_\_\_ Period: \_\_\_\_\_

Motor vehicle fees eligible for refund	\$	Sales/Use tax eligible for refund	\$	Total amount of refund as computed by the Utah State Tax Commission	\$
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**Breakdown of refund by account**     Motor Vehicle     Watercraft/Off-highway

Indicate for each account listed below the amount of the refund approved by the examining agent.

Account type	Amount of refund	Account type	Amount of refund	Registration canceled?	
Registration Fee	\$	Title Fee	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Driver's Education	\$	Sales/Use Tax	\$	Date canceled: _____	
Insurance Database	\$	IRP Registration Fees	\$	User ID: _____	
Corridor Fee	\$	DUI Penalty	\$	<b>Title canceled?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
Plate Fee	\$	Impound Fee	\$		Date canceled: _____
Personalized Plate Fee	\$	Insurance Revocation	\$		User ID: _____
Postage Fee	\$	RPS/Internet Fall-Outs	\$		
Other: _____	\$	Other: _____	\$		

Preliminary approval/denial \_\_\_\_\_ Date \_\_\_\_\_

Final DMV Accounting approval/denial \_\_\_\_\_ Date \_\_\_\_\_

# Instructions

## IMPORTANT:

- **You must apply to your local county assessor for refunds of property tax.**
- **Pursuant to Utah Code Section 41-1a-1203, application for refund of registration fees must be made within six months after the original date of payment.**
- **Registration fees are refundable in very limited circumstances. The following examples provide common circumstances under which registration fees may or may not be refundable:**
  - If your registration expires in January (for example), and you pay your renewal fees prior to the expiration date (January 31), your refund may be approved if you make a request on January 31 or prior.
  - If your registration expires in August (for example), and you pay your renewal fees prior to the expiration date (August 31), your refund may be approved if you provide proof that the vehicle was sold, traded in, or inoperable on August 31 or prior. Your request must be made within six months of the original date of payment.
  - If the vehicle is in use when the new registration period begins (February 1 in the first example and September 1 in the second example), the fees would NOT be refundable.

1. You must return all registration materials that pertain to the refund request (e.g. decals, registrations, plates, etc.)
2. Attach a copy of all receipts or a copy of your canceled check(s) (both front and back).
3. If you paid through the Internet, you must provide a copy of your statement which shows the date and amount of the payment.
4. Provide copies of all documents which support your reason for requesting a refund.
  - **If the vehicle has been sold or traded in:** Attach documentation which includes the VIN/HIN, date of the transaction, and signatures of both the seller and the purchaser.
  - **Lease Buy-outs:** Attach a copy of your lease buy-out agreement which includes the VIN/HIN and the date of the transaction.
  - **For Sales Tax Only:** If the purchased vehicle was returned to the seller and the sale canceled, attach a copy of the canceled sale documentation which includes the VIN/HIN and signatures of both the seller and the purchaser.
5. Mail refund claim and all supporting documentation to DMV Accounting, Utah State Tax Commission 4th Floor, P.O. Box 30412, Salt Lake City, UT 84130. If you have any questions, call 801-297-7780 or 1-800-368-8824 for assistance.

**Keep a copy of the refund claim and all documentation for your records.**

Reasons for submitting claim (continued from first page):