

# Request for Hearing before the Utah State Tax Commission

TC-103  
Rev. 5/13

Petitioner	Respondent
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Appeal no.

By signing and returning this request, I am opting out of the mediation conference and requesting that the matter be set for a hearing. I understand that upon receiving this form, the mediation conference scheduled in this matter will be converted to an initial hearing where all parties will be expected to present evidence in support of their position.

Signature	Date	Type or print name
Address		Phone number

**NOTE:** To give fair notice to all parties, please mail this form to the Appeals Unit and send a copy to the opposing party at least 15 days prior to the date of the scheduled mediation conference.

The Tax Commission Appeals Unit will accept all written submissions by email, mail, or fax. For assistance and questions with this form, contact the Appeals Unit by email or phone.

Utah State Tax Commission  
Appeals Unit  
210 North 1950 West  
Salt Lake City, Utah 84134-6200

Phone: 801-297-3900 or 801-297-3904  
Fax: 801-297-3919  
Email: [taxappeals@utah.gov](mailto:taxappeals@utah.gov)

To send a copy to the opposing party, use the address for that party found on the certificate of mailing with the notice of the mediation conference.