



State of Utah

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News Release

September 14, 2020

Notice

Mandatory E-File Requirement

Starting this fall, you are required to file your Utah sales and use tax return and other sales related tax returns electronically on our secure website tap.utah.gov.

You must use Taxpayer Access Point (TAP) to file, beginning with all returns that have a due date of November 2, 2020. This includes:

- Third quarter, July-Sept 2020, for quarterly filers.
- September 2020 for monthly filers.
- All related schedules.

Additionally, all returns from tax periods prior to October 31, 2020, that are not yet filed, and all amended returns are required to be filed electronically beginning October 31, 2020. This applies to all monthly, quarterly and annual returns. Remember that all returns are due 30 days after the period end date.

You must create a TAP log-on to file returns. With your Administrator log-on, you can apply security and choose what access other users have. For example, if you want your accountant or tax-preparer to file returns on your behalf, you must enable Third Party Access in TAP before they can file.

Sales tax and sales-related tax accounts include:

Sales and Use Tax (STC)	Municipal Energy Sales and Use Tax (STE)
Restaurant Tax (SPF)	Motor Vehicle Rental Tax (STL)
Transient Room Tax (STR)	Misc. Sales Fees and Charges (SWT)
Municipal Telecom (SMT)	E-911 Emergency Services (SEM)

Contact Information

For help creating a logon, go to tap.utah.gov and click the *Help Manual Link* for a step-by-step guide on how to register and navigate TAP, or call the TAP Help Desk at 801-297-3996 or toll free at 1-800-662-4335 ext. 3996. To avoid long wait times, see the *Help Manual* before calling.

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