

**UTAH STATE TAX COMMISSION  
MEETING MINUTES**

9:00 a.m., Thursday, January 9, 2020

Commission Hearing Room 1025, 210 North 1950 West, Salt Lake City, Utah

**Participating:**

John L. Valentine – Commission Chair  
Michael J. Cragun – Commissioner  
Rebecca L. Rockwell – Commissioner  
Lawrence C. Walters – Commissioner  
Scott Smith – Executive Director

**Commission Office:**

Jennifer Franklin, Commission Executive Assistant

**Note:** A copy of related materials and an audio recording of the meeting can be found on the Tax Commission website: <http://tax.utah.gov/commission-office/meetings>.

**I. Call to Order**

Commission Chair Valentine called the meeting to order at 9:03 a.m.

**II. Public Comment (individuals or groups wishing to address the Commissioners for up to three minutes on matters not related to a pending or reasonably imminent appeal to the Tax Commission)**

There were no public comments.

**III. Consider approving Special Commission Meeting Minutes of November 25 and December 5, 2019**

**MOTION:** Commissioner Walters moved to approve the Commission Meeting Minutes of November 25 and December 5, 2019. The motion passed unanimously.

**IV. Consider amending Administrative Rule**

Commissioner Rockwell explained that the following proposed rule amendment is for the Commission to consider adopting. The rule was published in the *Utah State Bulletin* on December 1, 2019 and the public comment period ended on December 31, 2019. We did not receive any public comments on the rule.

1. R873-22M-29. Removable Windshield Placards Pursuant to Utah Code Ann. Section 41-1a-420.

1. R873-22M-29. Removable Windshield Placards. The proposed rule amendment requires renewal of a removable windshield disability placard biennially instead of annually. This change is consistent with existing statute as amended during the 1999 General Session in H.B. 208 License Plate Renewal for Persons with Disabilities and conforms the language of the rule to the current and long-standing practice of the motor vehicle division.

Commissioner Valentine called for public questions or comments on the rule, there were none.

**MOTION:** Commissioner Rockwell moved to adopt the amendment to R873-22M-29. Removable Windshield Placards. The motion passed unanimously.

**V. Annual Training for Open and Public Meetings (OPMA)**

Commissioner Cragun gave a presentation on Utah's Open and Public Meetings Act. He noted that this presentation is updated through the 2019 General Session and there may be changes made during the upcoming 2020 General Session.

**VI. Commissioners' Reports**

Nothing to report.

**VII. Executive Director's Report**

Executive Director Scott Smith remarked on the unveiling of Governor Herbert's proposed budget for fiscal year 2021 that took place January 8, 2020. The Tax Commission received approval for most of its requests. Highlights of the unveiling included the recommendation for a 2.5% cost of living pay increase for State employees, fully funding health care and retirement increases and paid parental leave for the adoption or birth of children. As part of the Clean Air Initiative, continued funding of Utah Transit passes for State employees was recommended.

He noted that Governor Herbert highlighted the Tax Commission, specifically the Motor Vehicles Division, when addressing the topic of efficiency in State agencies. Executive Director Smith publically thanked Monte Roberts, Director of Motor Vehicles, and all Tax Commission employees for their excellent work.

**VIII. Adjourn**

Commission Chair Valentine adjourned the meeting at 9:12 a.m.

**Approved on: February 13, 2020**

**Attested:** Jennifer Franklin  
Executive Assistant  
Utah State Tax Commission