

**UTAH STATE TAX COMMISSION
MEETING MINUTES**

10:00 a.m., Tuesday, August 14, 2018

Commission Hearing Room 1025, 210 North 1950 West, Salt Lake City, Utah

Participating:

John L. Valentine – Commission Chair

Michael J. Cragun – Commissioner

Robert P. Pero – Commissioner

Rebecca L. Rockwell – Commissioner

Barry Conover – Executive Director

Commission Office:

Katie Lamb, Commission Legal Secretary

Note: A copy of related materials and an audio recording of the meeting can be found on the Tax Commission website: <http://tax.utah.gov/commission-office/meetings>.

I. Call to Order

Commission Chair Valentine called the meeting to order at 10:00 a.m.

II. Public Comment (individuals or groups wishing to address the Commissioners for up to three minutes on matters not related to a pending or reasonably imminent appeal to the Tax Commission)

Commission Chair Valentine asked if anyone wished to address the Tax Commissioners. There were no comments.

III. Consider Approving Commission Meeting minutes of Thursday, May 24, 2018

MOTION: Commissioner Rockwell moved to approve the Special Commission Meeting minutes of Thursday, May 24, 2018. The motion passed unanimously.

IV. Consider Designating an Interim Director

MOTION: Commissioner Cragun moved to designate Scott Smith as the Interim Executive Director. The motion passed unanimously.

V. Commissioners' Reports

Each of the Commissioners expressed their appreciation to Executive Director Barry Conover who will be retiring on Wednesday, Aug. 15, 2018.

VI. Executive Director's Report

Mr. Conover conveyed his appreciation to the Commissioners, division directors, and Tax Commission employees for their support during his 45 years of service at the Utah State Tax Commission.

VII. Consider authorizing Escrow Agreement for Total Fitness Center, Inc. v. Utah State Tax Commission

Commission Chair Valentine recused himself from this item and designated Commissioner Cragun to chair the balance of the meeting.

I. Adjourn to Closed Session

MOTION: Commissioner Rockwell moved that the Commissioners meet in closed session to discuss pending or reasonably imminent litigation. The motion passed with Commissioner Cragun, Commissioner Pero, and Commissioner Rockwell voting aye.

XI. Return to Open Session

Commissioner Cragun called the meeting back to order at 10:34 a.m. No further action was taken.

XII. Adjourn

Commissioner Cragun adjourned the meeting at 10:35 a.m.

Approved on August 23, 2018

Attested: Katie Lamb
Commission Legal Secretary
Utah State Tax Commission