

**UTAH STATE TAX COMMISSION
MEETING MINUTES**

9:00 a.m., Thursday, May 24, 2018

Commission Hearing Room 1025, 210 North 1950 West, Salt Lake City, Utah

Participating:

John L. Valentine – Commission Chair
Michael J. Cragun – Commissioner
Robert P. Pero – Commissioner – *Excused*
Rebecca L. Rockwell – Commissioner
Barry Conover – Executive Director

Commission Office:

Jennifer Franklin, Commission Executive Assistant

Note: A copy of related materials and an audio recording of the meeting can be found on the Tax Commission website: <http://tax.utah.gov/commission-office/meetings>.

I. Call to Order

Commission Chair Valentine called the meeting to order at 9:00 a.m. and noted that Commissioner Pero is excused.

II. Public Comment (individuals or groups wishing to address the Commissioners for up to three minutes on matters not related to a pending or reasonably imminent appeal to the Tax Commission)

Commission Chair Valentine asked if anyone wished to address the Tax Commissioners. There were no comments.

III. Consider Approving Special Commission Meeting minutes of Wednesday, April 18, 2018

MOTION: Commissioner Cragun moved to approve the Special Commission Meeting minutes of Wednesday, April 18, 2018. The motion passed unanimously.

IV. Consider Publication Revisions

1. Publication 65: Tax Information for Cigarettes, Tobacco Products and Electronic Cigarette Products
2. Publication 25: Sales and Use Tax General Information
3. Publication 54: Sales Tax Information for Public Utilities
4. Publication 5: Sales Tax Information for Vehicle & Watercraft Dealers and Body & Repair Shops

Commission Chair Valentine asked if the public wished to address to Tax Commissioners regarding the Publications. There were no comments.

V. Commissioners' Reports

Commission Chair Valentine recognized Lynn Solarczyk for having received the 2018 Governor's Award for Excellence in Leadership and Leslee Katayama for her receipt of the Kem Gardner Policy Institute "Informed Decision Maker of the Year" award.

Commissioner Cragun noted the recent passing of Commissioner Robert Pero's mother-in-law and expressed his sympathies.

VI. Executive Director's Report

Executive Director Conover congratulated Lynn Solarczyk on her award.

Mr. Conover spoke of the upcoming parking lot sealing project, taking place through June. He also noted that special security construction is underway that will require anyone entering the hearing rooms to pass through a magnetometer. Additionally, rooms for nursing mothers will be made available on each floor. Lastly, he stated that all of the restrooms in the Tax Commission building are scheduled to be remodeled, beginning with the Processing Center.

Mr. Conover expressed his appreciation for the Commission and all Tax Commission employees.

VII. Adjourn

Commission Chair Valentine adjourned the meeting at 9:06 a.m.

Approved on: August 14, 2018

Attested: Katie Lamb

Legal Secretary, Utah State Tax Commission