

**UTAH STATE TAX COMMISSION
MEETING MINUTES**

9:00 a.m., Thursday, August 24, 2017

Commission Hearing Room 1025, 210 North 1950 West, Salt Lake City, Utah

Participating:

John L. Valentine – Commission
Michael J. Cragun – Commissioner
Robert P. Pero – Commissioner
Rebecca L. Rockwell – Commissioner
Barry Conover – Executive Director

Commission Office:

Christa Johnson, Commission Executive Assistant

Note: A copy of related materials and an audio recording of the meeting can be found on the Tax Commission website: <http://tax.utah.gov/commission-office/meetings>.

I. Call to Order

Commission Chair Valentine called the meeting to order at 9:00 a.m.

II. Public Comment (individuals or groups wishing to address the Commissioners for up to three minutes on matters not related to a pending or reasonably imminent appeal to the Tax Commission)

Commission Chair Valentine asked if anyone wished to address the Tax Commissioners. There were no comments.

III. Consider Approving Commission Meeting minutes of July 27, 2017

MOTION: Commissioner Pero moved to approve the Commission Meeting Minutes of July 27, 2017. The motion passed unanimously.

IV. Publication Revisions

- 1. Publication 14 – Employee Withholding Tax Guide**
- 2. Publication 51– Utah Approval Tobacco Manufacturers and Cigarette/RYO Brands**
- 3. Publication 57 – Military Personnel Instructions**

Commissioner Rockwell explained the changes to the publications.

Publication 14 – Employee Withholding Tax Guide. The updates reflect the requirement of quarterly electronic filing of employer withholding returns under 2017 Senate Bill 249.

Publication 51 – Utah Approved Tobacco Manufacturers and Cigarette/RYO Brands. This publication is discontinued because the list of approved manufacturers and brands can be more effectively and regularly updated on the Tax Commission website. The information can now be found at: tax.utah.gov/tobacco.

Publication 57 – Military Personnel Instructions. Examples are updated to reflect the 2017 increases in the federal standard deduction and base phase-out amount of the Utah taxpayer tax credit.

Commission Chair Valentine said that there were no comments.

V. Commissioners' Reports

Commissioner Cragun congratulated Commission Chair Valentine on his appointment as chair of the Multistate Tax Commission.

VI. Adjourn

Commission Chair Valentine adjourned the meeting at 9:04 a.m.

Approved on: Thursday, September 14, 2017

Attested: Christa Johnson

Executive Assistant, Utah State Tax Commission