

**UTAH STATE TAX COMMISSION  
MEETING AGENDA**

9:00 a.m., Thursday, February 14, 2019

Commission Hearing Room 1025, 210 North 1950 West, Salt Lake City, Utah

- I. Call to Order
- II. Public Comment (individuals or groups wishing to address the Commissioners for up to three minutes on matters not related to a pending or reasonably imminent appeal to the Tax Commission)
- III. Consider approving Commission Meeting Minutes of January 24, 2019 [*action item*]
- IV. Consider approving Internal Audit Charter for the Utah State Tax Commission [*action item*]
- V. Consider Publication Revision
  1. Publication 25: Sales and Use Tax General Information
- VI. Commissioners' Reports
- VII. Executive Director's Report
- VIII. Adjourn

If you need an accommodation under the Americans with Disabilities Act, you may email [taxada@utah.gov](mailto:taxada@utah.gov), or call 801-297-3811, or call our Telecommunication Device for the Deaf (TDD) at 801-297-2020.

Although the formal public comment period published in the Utah Bulletin has concluded for any proposed administrative rule actions included in this agenda, the Commission will accept comments on these items at the meeting. Full text of administrative rules proposals are available at [www.tax.utah.gov](http://www.tax.utah.gov). To receive notice of future administrative rule proposals, email [jenniferfranklin@utah.gov](mailto:jenniferfranklin@utah.gov) with your name, email address and a request for inclusion on the Tax Commission rules list server.

As provided in Administrative Rule R861-1A-43 – Electronic Meetings Pursuant to Utah Code Ann. Section 52-4-207, Tax Commissioners may participate in the meeting via telephonic communications.

For questions regarding the agenda please contact Jennifer Franklin, Executive Assistant at (801) 297-3901 or by e-mail [jenniferfranklin@utah.gov](mailto:jenniferfranklin@utah.gov). Tax Commission Office hours are Monday – Friday 8:00 a.m. – 5:00 p.m.