



Self-Review – Landscapers & Related Industries

A

Do you need to apply for a Sales and Use Tax License?

Please answer the following questions:

1. Do you make retail sales of tangible personal property, or perform services (such as repairs or cleaning) on tangible personal property?

Yes / No

2. Do you currently have a Sales and Use Tax License?

Yes / No

If **Yes**, write your Sales and Use Tax Account # on the **Summary**.

If you answered “Yes” to Question 1, and “No” to Question 2, you must become licensed to report sales tax on your sales of tangible personal property. Please complete a **Form TC-69, UTAH STATE BUSINESS AND TAX REGISTRATION** and send it in together with your completed self-review package. Form TC-69 is not included in this packet, but may be found online at <http://www.tax.utah.gov/forms/current/tc-69.pdf>.

In Section 7a of Form TC-69, you are asked, “**When will you start selling or making purchases?**” Please put **7/1/2013**.

After becoming licensed, you will be required to regularly file a Sales and Use Tax Return (Form TC-62S or TC-62M).

If you do not need a sales tax account, you must still report use tax. You can report use tax on your income tax return. See **Frequently Asked Questions** for details.

B



Checklist:

Please complete and return the following documents in the envelope provided:

- Form titled **Worksheet** for each location being reported.
- Form titled **Summary**.
- Check payable to “Utah State Tax Commission” for payment of computed tax and interest due, if applicable.
- Form titled **Checklist & Questionnaire**.
- Form **TC-69, UTAH STATE BUSINESS AND TAX REGISTRATION**, if applicable.

C

How can we do better?

In order to serve you better we would like you to evaluate your experience with this Self-Review:

1 ... 2 ... 3 ... 4 ... 5 ... 6 ... 7 ... 8 ... 9 ... 10
Poor **Excellent**

Any comments on how we could improve this Self-Review process would be appreciated.
