



State of Utah

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Executive Director

June 23, 2011

Name
Address
City, State Zip

RE: Use Tax Purchase(s) – U.S. Customs Imports

Dear Name:

The Auditing Division of the Utah State Tax Commission has received information from the United States Customs Service identifying individuals and businesses importing items and declaring Utah as their ultimate state of destination. The information we have received indicates you have imported goods into the state of Utah on which you may owe Utah use tax.

Use tax is a tax on amounts paid or charged for purchases of tangible personal property and for certain services where sales tax was due but not charged. Merchandise, such as art, jewelry, equipment, construction materials, etc. purchased tax-free that is not resold is subject to Utah's use tax.

We have calculated the tax and interest due on the enclosed Sales & Use Tax Summary for the items listed on the Purchases Subject to Use Tax sheet. If after reviewing the enclosed documents you feel you do not owe the tax, or in the event sales or use tax has already been paid, please provide proof by **July 26, 2011**. However, if you agree you owe the tax, you need to remit the tax and interest due as calculated on the Sales & Use Tax Summary by **July 26, 2011**. Not responding to this notice will result in an assessment of tax, interest and possible penalties in accordance with Utah tax laws.

Additionally, please review your records to determine if you have made other out-of-state purchases that are subject to Utah's use tax laws and include those on the previously mentioned Purchases Subject to Use Tax schedule. Normally, penalties for failure to file and failure to pay are also assessed on undeclared use tax liabilities. **As part of this project, any use taxes self-reported in addition to the imported items in question will be subject only to interest. Penalties will NOT be assessed.**

«Name»

June 23, 2011

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Interest has been calculated to July 26, 2011. If payment is made before that date, you may reduce the interest amount using the table in Section B, Part 3 of the enclosed Sales & Use Tax Summary. Please note that if payment is made after July 26, 2011, you must adjust the interest and pay the proper amount, or additional interest and a late payment penalty may be assessed on any deficiency.

All of the enclosed documents are located on our website at <http://tax.utah.gov/selfreview> (select the **U.S. Customs Project** link). If you complete any of the forms online, please print and submit them by mail. A return envelope is enclosed for you to use in submitting the completed forms to our office.

If you have any questions, please contact Ralph Hoggan at (801) 297-4759, Stephen Peterson at (801) 297-4758, Matt Duke at (801) 297-4670, or e-mail us at comp@utah.gov. Thank you for your prompt attention and cooperation regarding this matter.

Respectfully,

A handwritten signature in black ink that reads "Michael Christensen". The signature is written in a cursive style with a long, sweeping underline.

Michael Christensen
Tax Audit Manager

Enclosures