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Utah State Tax Commission  
**Utah Annual Mineral Production  
Withholding Reconciliation** **TC-941R**  
Rev. 10/15

Name and address

Check here to close your account.

Utah Account ID
Federal EIN
Tax Period (yyyy)
Due Date (mmdyyy)

Check if AMENDED  
(replacement, not net difference)

- 1. Total number of TC-675Rs issued ● 1 \_\_\_\_\_
- 2. Total Utah distributions reported on TC-675Rs ● 2 \_\_\_\_\_
- 3. Tax Commission use only ● 3 \_\_\_\_\_
- 4. Total Utah income tax withheld on TC-675Rs ● 4 \_\_\_\_\_
- 5. Utah tax withheld as reported on TC-941 return(s)  
Jan - Mar ● 5a \_\_\_\_\_ Jul - Sep ● 5c \_\_\_\_\_  
Apr - Jun ● 5b \_\_\_\_\_ Oct - Dec ● 5d \_\_\_\_\_
- 6. Add lines 5a through 5d and enter the total here 6 \_\_\_\_\_
- 7. Subtract line 6 from line 4 and enter amount here (see instructions) 7 \_\_\_\_\_

File online at [taxexpress.utah.gov](http://taxexpress.utah.gov).

Under penalties provided by law, I declare to the best of my knowledge this return is true and correct.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone \_\_\_\_\_  
X \_\_\_\_\_

● \_\_\_\_\_  
USTC use only

● USTC use only (box no.)

Return ENTIRE form, coupon and payment to the Utah State Tax Commission

TC-941RPC Rev. 6/15

**Payment Coupon for Mineral Production Withholding Reconciliation, TC-941RPC**

Tax Type <b>Withholding</b>	Utah Account ID	Payment Period Ending (mmdyyy)	Payment Due Date (mmdyyy)
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**W  
T  
R**

Account name: \_\_\_\_\_

Amount Paid

Do not send cash. Do not staple check to this coupon. Detach any check stub.

UTAH STATE TAX COMMISSION  
210 N 1950 W  
SLC UT 84134-0600

90000

→ **Employers must file their Annual Reconciliation electronically.**  
**See Pub 32, *Online Filing and Paying of Withholding and Mineral Production Taxes*.**

→ **Only Mineral Producers may use this form.**

## Instructions for TC-941R

You must file this form annually to balance mineral production withholding tax returns, payments and any TC-675Rs you issued for the year.

You must file a reconciliation if you had a Utah mineral production withholding tax account for any part of the year, even if you did not withhold any Utah taxes or issue any TC-675Rs.

### When to File

- On or before February 28, if filing on paper
- On or before March 31, if filing electronically

### What to File

- Form TC-941R (not Federal form W-3)
- All TC-675Rs with Utah Gross Payments

**Note:** Utah mineral producers who are also employers must file two reconciliations, one for their W-2s and 1099Rs and one for their TC-675Rs. The reconciliation for the W-2s and 1099Rs must be filed electronically. See Pub 14, *Withholding Tax Guide*.

### How to File

Mineral producers with 250 or more TC-675Rs must file their reconciliations electronically. See Pub 32, *Online Filing and Paying of Withholding and Mineral Production Taxes*. We encourage others to file electronically.

- File and pay online at: **taxexpress.utah.gov**
- File and pay by mail at:

Utah State Tax Commission  
 210 N 1950 W  
 Salt Lake City UT 84134-0600

### Line Instructions

- Line 1 Enter the total number of TC-675Rs you issued for the year.
- Line 2 Enter the total amount of all gross payments issued for the year (TC-675R, Box 5).
- Line 3 Tax Commission use only. Leave this line blank.
- Line 4 Enter the total amount of Utah mineral production withholding tax shown on TC-675Rs for the year.
- Lines 5a-5d Enter the amounts from each quarterly return (TC-941, line 3) submitted for the year. If you file annually, report your annual amount on line 5d.
- Line 6 Enter the total of lines 5a through 5d.
- Line 7 Subtract line 6 from line 4. If line 7 is not zero, see *Unbalanced Reconciliations*, below.

### Failure to File

We may assess a penalty of up to \$1,000 if you do not file the reconciliation or if it is incomplete.

### Unbalanced Reconciliations

Your reconciliation is not balanced if the Utah mineral production tax withheld on forms TC- 675R does not match the tax you reported on your quarterly or annual withholding return(s). See the *Balancing Your Reconciliation* section at **tax.utah.gov/utah-taxes/mineral-production** for methods to balance the reconciliation.

### Amended Reconciliation, TC-941R

You must amend your reconciliation if you amend a quarterly or annual mineral production withholding tax return after you have already filed your reconciliation, or if you need to make corrections to a previously filed reconciliation.

To amend a reconciliation online or by paper, file a new TC-941R with the corrected figures. **Be sure to check the *Amended box*.** Include copies of any new or corrected TC-675Rs issued.

If line 7 of your amended reconciliation is not zero, see *Unbalanced Reconciliations*, above.

### More Information

- Pub 14, *Utah Withholding Tax Guide*
- Pub 32, *Online Filing and Paying of Withholding and Mineral Production Taxes*
- **tax.utah.gov/utah-taxes/mineral-production**

### Account Changes

To make changes or to close your account, get form TC-69C, *Notice of Change for a Tax Account*, at **tax.utah.gov/forms**, or by calling 801-297-6700 or 1-800-662-4335 ext. 6700.