Utah State Tax Commission
VADRS Logon Request

Please email completed form to the Division of Motor Vehicles at officesupport@utah.gov
or fax to 801-297-7697

Section 1- **Completed by requestor**

Check one: ☐ Add new user ☐ Change security group/office ☐ Delete user ☐ Re-enable User ID

Name: _____   Email Address: _____

Job Title: _____   Phone: _____

Agency/Office: _____

Office Mailing Address: _____

Date change should be effective: _____

By signing this application for access to the Utah State Tax Commission computer systems, I acknowledge that I have read and understand the following policy statement and I agree to adhere to it.

I am applying for access to one or more computer systems. I understand that this access is granted solely in conjunction with my assigned duties as an employee or representative of the Utah State Tax Commission. I am responsible for all ID's and passwords issued to me and will protect them from unauthorized use. By accessing and using this government system, you are consenting to system monitoring for law enforcement and other purposes. Unauthorized use or disclosure of protected information is prohibited and may subject you to State and Federal criminal prosecution and penalties as

Applicants Signature: _____   Date: _____
(Entering name/Digital Signatures accepted)

Supervisor's Signature: _____   Date: _____
(Entering name/Digital Signatures accepted)

Section 2- **Completed by DMV Personnel**

Security group: ☐ County Emissions   ☐ County Manager   ☐ 3rd Party Plater   ☐ 3rd Party Titler
☐ 3rd Party Fleets   ☐ 3rd Party IDS   ☐ Other: _____

Assigned office: _____

Authorized by: _____

Section 3- **Completed by Tax Info Security**

Request completed by: _____

Date completed: _____

Logon ID assigned: _____