



Utah State Tax Commission  
**Certificate of Sale**  
 (Self-Storage Lien)

TC-839S  
 Rev. 5/13

Division of Motor Vehicles · PO Box 30412, Salt Lake City, UT 84130 · Telephone (801) 297-7780 or 1-800-368-8824 *Get forms online - tax.utah.gov*

**Section 1 - Vehicle Information**

|  |                       |                                     |  |           |
|--|-----------------------|-------------------------------------|--|-----------|
| Vehicle/Hull Identification Number (VIN/HIN) | Year                  | Make                                | Model                                  | Body type |
| License plate number                         | State last registered | Trailer length<br>ft _____ in _____ | Watercraft length<br>ft _____ in _____ |           |

**Section 2 - Registered Owner Information**

Registered owner's name \_\_\_\_\_

Registered owner's address (include street, city, state, and ZIP) \_\_\_\_\_

Lien holder's name \_\_\_\_\_

Lien holder's address (include street, city, state, and ZIP) \_\_\_\_\_

**Section 3 - Self-Storage Facility Information**

|  |                          |
|--|--------------------------|
| Company's name   | Representative's name    |
| Company's address (include street, city, state, and ZIP) | Daytime telephone number |

**Section 4 - Sales Information**

|  |                     |                              |                             |
|--|---------------------|------------------------------|-----------------------------|
| Date of sale                             | Amount of bid<br>\$ | Amount of storage lien<br>\$ | Date lien became delinquent |
| Signature of person conducting sale<br>X |                     |                              | Date                        |

**Section 5 - Disclosure Statement and Transfer of Ownership**

I certify that the odometer reading: (check one)

|                          |   |
|--------------------------|---|
| <input type="checkbox"/> | Reflects the actual mileage.  |
| <input type="checkbox"/> | Reflects the mileage in excess of the odometer's mechanical limits. |
| <input type="checkbox"/> | Is not the actual mileage. <b>Warning - Odometer Discrepancy</b>    |

Enter odometer reading (no tenths)

I further certify that motor vehicle record information indicates that the outstanding title is: (check one)

Not branded  Branded (print brand type): \_\_\_\_\_

If branded, you are required by Utah Code 41-1a-1004 to give any prospective purchaser written notification on form TC-814, available at any DMV office.

After lawful advertising and foreclosure of said lien, I certify the vehicle described above was sold to the highest bidder to satisfy a storage lien. The action was taken after due notice of lien was furnished to the registered owner and lien holder of record. Required documentation is attached.

Signature of self-storage facility representative  
 X

**Section 6 - New Owner Information**

Purchaser's name \_\_\_\_\_

Purchaser's address (include street, city, state, and ZIP) \_\_\_\_\_

Purchaser's signature  
 X

If you need an accommodation under the Americans with Disabilities Act, contact the Tax Commission at (801) 297-3811 or Telecommunications Device for the Deaf (801) 297-3819. Please allowing three working days for a response.

## Instructions for Filing Self-Service Storage Facility Lien

A self-service storage facility has a lien on a vehicle, vessel or outboard motor under Utah Code Ann. 38-8-2 & 3.

No enforcement action may be taken by the self-service storage facility until the occupant has been in default continuously for a period of 30 days. Before taking enforcement action, the owner shall determine if a financing statement filed in accordance with Title 70A, Chapter 9a, Part 5, Filing, has been filed with the Division of Corporations and Commercial Code concerning the property to be sold. **The Self-Storage Facility may sell a vehicle, vessel or outboard motor after completing the following steps:**

### **Before the scheduled date of any sale of a vehicle, vessel or outboard motor, provide written notice:**

1. in person;
2. by certified mail to the last-known address of the occupant;
3. by e-mail to the last-known e-mail address of the occupant; and
4. the last-known address of any lien holder of the vehicle, vessel or outboard motor (obtained from Division of Motor Vehicle).

### **The written notice must contain the following information:**

1. an itemized statement of the owner's claim showing the sum due at the time of the notice and the date when the sum became due and a list of procedures to retrieve the vehicle, vessel or outboard motor;
2. the location of the vehicle, vessel or outboard motor;
3. a description of the vehicle, vessel or outboard motor, including the year, make, model and VIN (vehicle identification number), or HIN (hull identification number);
4. a notification of denial of access to the vehicle, vessel or outboard motor, if such denial is permitted under the terms of the storage/rental agreement. Notification shall provide the name, street address, and telephone number of the owner or his designated agent whom the occupant may contact to respond to the notification;
5. a demand for payment within a specific time, not less than 15 days after receipt of the notification; and a conspicuous statement that unless the claim is paid within the time stated in the notice, the goods will be advertised for sale and sold by auction at a specified time and place.

### **After the expiration of the time given in the notification, but at least fifteen days before the sale:**

1. one advertisement of the sale must be in a newspaper of general circulation in the county where the self-service storage facility is located;
2. the advertisement must include:
  - a. a description of the vehicle, vessel or outboard motor (year, make, model, VIN or HIN);
  - b. the address of the self-service storage facility and the storage unit number, if any, where the vehicle, vessel or outboard motor is located;
  - c. the name of the occupant;
  - d. the time, place and manner of the sale; and
  - e. the sale must take place at least fifteen days after the publication.

### **The sale:**

1. must conform to the terms of the notice; and
2. the sale must be held at the self-service storage facility, at the nearest suitable place to where the goods are held or stored, or online.

### **When the final sale takes place, provide the purchaser with the following:**

1. completed Certificate of Sale (form TC-839S);
2. return receipts for all certified letters dated at least 30 days before the sale or the returned/unopened letters;
3. copy of the certified letter;
4. proof of publication notice from the newspaper agency, along with a copy of the advertisement directly from the newspaper, showing dates of publication; and
5. copy of the storage contract.

### **To title and register the vehicle in Utah, the purchaser must surrender to the Division of Motor Vehicles the following:**

1. completed Certificate of Sale (form TC-839S);
2. return receipts for the certified letters dated at least 30 days before the sale or the returned/unopened letters;
3. copy of the certified letter;
4. proof of publication notice from the newspaper agency, along with a copy of the advertisement directly from the newspaper, showing dates of publication;
5. copy of the storage contract; and
6. a safety/emission certificate of compliance, if applicable.

Visit the Division of Motor Vehicles at [dmv.utah.gov](http://dmv.utah.gov) or contact the Division of Motor Vehicles at 801-297-7780 or 1-800-368-8824 for the address of the office near you.