

▶ DBA/Business Name Business or trade name at this physical location		Business start date for this location		Office Use Only									
Physical street address of business (P.O. Box not acceptable)		Business telephone number								County		City Code	
City	County	State	ZIP code							SIC Code		USTC SIC	
Required: Local Utah government issuing business license for this location										NAICS			
Business Description If business or product is different from main business location, describe here for this location										a. G		b. X c. W d. T e. F f. L	
Lodging Services: Will you provide motel, hotel, trailer court, campground or other lodging services at this location? <input type="checkbox"/> Yes <input type="checkbox"/> No													
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Lodging Services: Will you provide motel, hotel, trailer court, campground or other lodging services at this location? <input type="checkbox"/> Yes <input type="checkbox"/> No													

3 — Authorized Signature

Signature of Authorized Applicant or Owner (Application will not be accepted without original signature)

Date



Additional Business Locations for Sales Tax Accounts

General Information

Use this form to register additional business locations for a new or existing sales tax account.

Do not use this form to register new cigarette, tobacco or e-cigarette outlets. Instead, use form TC-69 and include the \$30 fee for each new outlet.

Instructions

- 1a. You must provide a valid Social Security Number or Federal Employer Identification Number.
- 1b. If you are already registered with the Tax Commission and you are adding locations to an existing sales tax account, you must also provide your Sales Tax Account Number.
- 1c. You must provide the owner's name, daytime phone number, street address (PO Box not acceptable), city, county, state and ZIP.
2. You must provide all information for each location:
 - DBA/business name
 - Business telephone number
 - Physical street address of business
 - City, County, State and Zip code
 - Local government issuing business license
 - Business description, if business or product is different than at the main business location
3. An authorized applicant or owner must sign this form.

Return the completed form to the Tax Commission at the following address:

**Master File Maintenance
Utah State Tax Commission
210 North 1950 West
Salt Lake City, UT 84134-3310** Or fax to: **801-297-3573**