



Utah State Tax Commission

# Motor Vehicle Salesperson Application

TC-303  
Rev. 10/13

Sales license number

- New - \$56     
  Renewal - \$31 OR or transfer     
  Renewal - \$56 if salesperson license has been expired/suspended for two months or more.

First name		Middle name		Last name		Alias/maiden name	
Home address (physical address, not P.O. box)				City		State	ZIP Code
Home telephone number		Work telephone number		Citizenship		Date of birth	
Social Security Number							
Gender		Height		Weight		Race	
<input type="checkbox"/> Male	<input type="checkbox"/> Female	ft.	in.			Eye color	
Place of birth		Driver's license number				State of issue	

1. List at least five years of employment history, **including dates**. Also list any dealer or salesperson license you have held and if the license has ever been denied, suspended or revoked:

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2. During the past 10 years, have you been charged with, found in violation of, or convicted of any misdemeanors or felonies in Utah or in any other state? This includes any charges to which a "plea in abeyance," or a guilty plea, are entered. You are not required to disclose simple traffic infractions.

- Yes       No     
 Failure to disclose any of the requested information may result in suspension or revocation of this license. A charge, violation of, or criminal conviction for a motor vehicle or drug-related crime, fraud or registered sex offense can be grounds for denial, suspension or revocation of your application or license, even if the plea is held in abeyance. Attach additional pages if needed.

If yes, list each, **including dates**: (A copy of your criminal history, provided by BCI, may be attached, if each page is signed by the owner of the dealership.)

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3. Are you currently on probation or parole, court supervision of any kind, or in a "plea in abeyance"?      Do you still owe restitution?     Yes     No

- Yes       No     
 If yes, state what type and from which event from your criminal history:

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4. Employing dealer number: \_\_\_\_\_ Dealer name: \_\_\_\_\_

**Applicant and employer must complete the reverse side.**

**To Be Completed by Employee**

If you are not a U.S. citizen, you must apply in person at MVED, 210 N 1950 W, Salt Lake City, Utah. Bring proof that you are in the United States lawfully under 8 U.S.C. 1641. Also bring your employment authorization card and documentation showing the I-94 (arrival/departure) number and Alien Registration Number issued by the U.S. Citizenship and Immigration Service.

A. Under state and federal law we cannot issue a license to any person who does not provide this residency information:

**Check one (Providing false information subjects the signer to the penalties of perjury.):**

- I am a U.S. citizen. SSN: \_\_\_\_\_
- I qualify under 8 U.S.C. 1641 and I am present in the U.S. lawfully. I-94#: \_\_\_\_\_  
Alien #: \_\_\_\_\_  
Employment authorization card #: \_\_\_\_\_

*The Alien Registration Number (A#), (arrival/departure) number and employment authorization card are issued by the U.S. Citizenship and Immigration Service.*

B. I am familiar with the motor vehicle dealer licensing law and other laws of Utah governing the conduct of motor vehicle salespersons and will cooperate with the Utah State Tax Commission to eliminate abuse and unfair trade practices.

I hereby state that I will engage in the business of selling motor vehicles for the designated dealer shown below during the license period for which this application is made.

I certify under penalty of perjury that the statements contained in the foregoing application are true and correct.

Applicant's signature: \_\_\_\_\_

Applicant's printed name: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**To Be Completed by Employer**

I hereby certify that \_\_\_\_\_  
Applicant's name (please print)

is employed as a salesperson by the undersigned who has been duly licensed as a motor vehicle dealer by the State of Utah.

**IMPORTANT:** I/we certify under penalty of perjury that the statements contained in the foregoing application are true and correct to the best of my/our knowledge and belief. I/we recommend the applicant to be licensed to sell motor vehicles in the State of Utah. Providing false information subjects the signer to the penalties of perjury.

Dealer's firm name	Address
Signature of owner, partner or corporate officer*	Printed name of signer*
	Date

\* The signer must be on file with MVED as an owner, partner, corporate officer or POA.

***This application will be rejected if it is incomplete or does not include the correct license fee. If a license has been expired/suspended for two months or more, or if this is a new application, it must also include a photograph of the applicant, Waiver (TC-465), and fingerprint card of the applicant by a law enforcement agency.***

Make check or money order payable to: Utah State Tax Commission  
Motor Vehicle Enforcement Division  
210 North 1950 West  
Salt Lake City, UT 84134