



Utah State Tax Commission	<b>TC-303</b> Rev. 7/09
<b>Motor Vehicle Salesperson Application</b>	

Sales license number
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- New - \$31 plus \$15 AFIS processing fee
- Renewal - \$31 **OR**
- Renewal - \$31 plus \$15 AFIS processing fee if salesperson license has been expired/suspended for six months or more.
- Transfer - \$5

**This application will not be considered unless completed and accompanied by the correct license fee. A photograph of the applicant, a completed Waiver (TC-465) and fingerprint card of the applicant by a law enforcement agency is also required on any new applications or if license has been expired/suspended for six months or more.**

First name		Middle name		Last name		Alias/maiden name	
Home address (physical address, not P.O. box)				City		State	ZIP Code
Home telephone number		Work telephone number		Citizenship		Date of birth	Social Security Number
Gender	Height	Weight	Race		Eye color	Hair color	
<input type="checkbox"/> Male <input type="checkbox"/> Female	ft.      in.						
Place of birth			Driver's license number			State of issue	

1. Have you ever been the holder of a motor vehicle salesperson, dealer, dismantler or body shop license?

- Yes     No

If yes, name of business: \_\_\_\_\_

If business was not in Utah, please list state: \_\_\_\_\_

2. Has the license mentioned above been denied, suspended or revoked?

- Yes     No

If yes, give details: \_\_\_\_\_

3. During the past 10 years, have you been convicted of any misdemeanors or felonies in Utah or in any other state?

- Yes     No      You are not required to disclose simple traffic infractions.

Failure to disclose any of the requested information may result in suspension of this license. A criminal conviction for a motor vehicle or drug-related crime, fraud or registered sex offense can be grounds for denial.

If yes, please list each conviction: \_\_\_\_\_

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4. Are you currently on probation or parole?

Yes  No

5. Are you engaged in, or do you intend to engage in, any business or occupation other than that of selling motor vehicles?

Yes  No

If yes, what kind of business? \_\_\_\_\_

6. Employing dealer number: \_\_\_\_\_ Dealer name: \_\_\_\_\_

**To Be Completed by Employee**

A. Under state and federal law we cannot issue a license to any person who does not provide this residency information:

**Check one:**

I am a U.S. citizen. SSN: \_\_\_\_\_

I qualify under 8 U.S.C. 1641 and I am present in the U.S. lawfully. I-94# or SSN: \_\_\_\_\_

Alien #: \_\_\_\_\_

*The Alien Registration Number (A#) and the I-94 (arrival/departure) number are issued by the U.S. Citizenship and Immigration Service.*

B. I am familiar with the motor vehicle dealer licensing law and other laws of Utah governing the conduct of motor vehicle salespersons and will cooperate with the Utah State Tax Commission to eliminate abuse and unfair trade practices.

I hereby state that I will engage in the business of selling motor vehicles for the designated dealer shown below during the license period for which this application is made.

I do solemnly swear (or affirm) that the statements contained in the foregoing application are true and correct.

Applicant's signature: \_\_\_\_\_

Applicant's printed name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**To Be Completed by Employer**

I hereby certify that \_\_\_\_\_  
Applicant's name (please print)

is employed as a salesperson by the undersigned who has been duly licensed as a motor vehicle dealer by the State of Utah.

**IMPORTANT:** I/we certify that the statements contained in the foregoing application are true and correct to the best of my/our knowledge and belief. I/we recommend the applicant to be licensed to sell motor vehicles in the State of Utah.

\_\_\_\_\_  
Dealer's firm name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature of owner, partner or corporate officer\*

\_\_\_\_\_  
Printed name of signer\*

\_\_\_\_\_  
Date

\* The signer must be on file with MVED as an owner, partner, corporate officer or POA.

***This application will be rejected if it is incomplete or does not include the correct license fee. If a license has been expired/suspended for six months or more, or if this is a new application, it must also include a photograph of the applicant, Waiver (TC-465), and fingerprint card of the applicant by a law enforcement agency.***

Make check or money order payable to: Utah State Tax Commission  
 Motor Vehicle Enforcement Division  
 210 North 1950 West  
 Salt Lake City, UT 84134