



Sales and Use Tax Return

your source for Utah rates, forms & pubs

Account Number:
SST Number:
Tax Period:
Return Due Date:

Check box if AMENDED. Enter correct TAX PERIOD being amended above.

To **CLOSE** your sales tax account, you must notify the Utah State Tax Commission in writing.

Use the PIN printed above to file online at utah.gov/salestax

To stop receiving paper forms, check this box:

THIS RETURN MUST BE FILED, EVEN IF NO TAX IS DUE

* Make sure you are using the correct tax rates before each filing period. Find current rates online: tax.utah.gov/sales/rates.html

1. Total sales of goods and services	•	1	\$	
2. Exempt sales included in line 1	•	2		
3. Taxable sales (line 1 minus line 2)		3		
4. Goods purchased tax free and used by you	•	4		
5. Total taxable amounts (add lines 3 and 4)		5		
6. Adjustments (attach explanation showing figures)	•	6		
7. Net taxable sales and purchases (line 5 plus or minus line 6)	•	7		
8. Total tax (use only one: line 8a or line 8b)				
a. Single location in Utah (location tax rate _____ x line 7)	•	8a		
b. Multiple or non-fixed locations and non-nexus companies (attach forms TC-61PS and TC-61PSD)	•	8b		
9. Residential fuels included in line 7 \$ _____ x .0275 ..	•	9		
10. Total state and local taxes due (line 8a or 8b minus line 9)	•	10		
11. Seller discount, for monthly filers only (line 10 x .0131)		11		
12. Net state and local taxes due (line 10 minus line 11)		12		
13. Food sales included in line 7 \$ _____ x .02	•	13		
14. NET TAX DUE (line 12 minus line 13)	•	14		
Failure to complete line 15 will result in additional penalties.				
15. Qualified exempt purchases of manufacturing equipment and normal operating repair or replacement parts and semiconductor fabricating, processing, research or development materials	•	15	\$	

Office Use Only

I declare under the penalties provided by law that, to the best of my knowledge, this is a true and correct return.

Authorized Signature _____ Date _____ Telephone _____

Return ENTIRE form, coupon and payment to the address below. Please return original; make a copy for your records. Refold the form so the Tax Commission address appears in the envelope window. If coupon becomes separated from form, do not reattach.

TC-61 Rev. 12/06

Tax Type	Account Number	Tax Period

Amount Paid

Make check or money order payable to the Utah State Tax Commission. Do not send cash. Do not staple check to this coupon. Detach stub from check.

UTAH STATE TAX COMMISSION
 SALES TAX
 210 N 1950 W
 SLC UT 84134-0400

