

Contact the Tax Commission if address information is incorrect or if ownership changes.

This form is to be used by vendors who sell goods or services from one fixed place of business in Utah. Vendors with multiple locations, no fixed Utah location, or selling goods or services shipped directly to Utah consumers from out-of-state must use form TC-71M or TC-71V and Schedules A, B, or C.

Amended Returns - To amend a previously filed return, please check the "Amended Return" box below the "Account Number" box, and enter the tax period being amended in the "Tax Period" box. Amended returns should be filed with corrected amounts (not net amounts). Calculate any refund or balance due by subtracting the original payment from the corrected tax due. Submit payment of the balance due, or send a letter requesting a refund of the overpayment. Failure to pay all additional tax and interest could result in additional charges.

LINE INSTRUCTIONS

Line 1 - Enter your total sales of goods and services delivered from a place of business in Utah. **Do not** include sales tax collected as part of total sales on this line. Total sales include but are not limited to: sales or leases of tangible personal property; certain services to repair or renovate tangible personal property; admissions and user fees; charges for hotel, motel, and trailer court accommodations. Electricity, heat, gas, coal, fuel oil, and other fuels sold or furnished for residential or commercial off-highway use are also subject to tax. However, these items are subject to a reduced rate when sold for residential use. Sales of these items for residential use should be included in taxable sales. The reduced rate adjustment consists of a credit of 2.75 percent deducted on line 10.

Line 2 - Enter your total amount of exempt sales included on line 1. Exempt sales include but are not limited to: coin-operated car wash, laundry and dry cleaning sales; use of certain coin-operated amusement devices; sales of snowmaking equipment, ski slope grooming equipment, and passenger ropeways to ski resorts; prescribed medicine; sales for resale for which a valid exemption certificate is presented by buyer; tangible personal property received as a trade-in on other tangible personal property; interstate commercial sales involving shipments from Utah; sales to United States government; sales to Utah governments except sales of construction materials; sales to religious or charitable institutions; sales of motor fuel; sales of certain farm equipment; and labor on real property. Sales and leases of machinery and equipment to manufacturing facilities (SIC codes 2000 through 3999, or for scrap recyclers) for normal operating replacements may be included on line 2. Do not show details of exempt sales on this return. You are, however, required to maintain a detailed record of all exempt sales claimed.

Line 4 - For taxable items purchased tax free and used by you, report the full taxable amount on this line.

Line 6 - Enter any adjustments pertaining to sales reported in previous periods such as bad debts, repossessions, and cash discounts allowed. Attach a schedule of explanation. Excess tax collected should be converted to a taxable amount and entered here. See Administrative Rule R865-19S-20. Include on this line ski resort purchases of electricity that: (1) qualify for the sales tax exemption; and (2) were subject to sales tax at the time of purchase.

Line 10 - Determine any credit to which you are entitled for sales of electricity, heat, gas, coal, fuel oil, and other fuels sold for residential use by multiplying the amount of these sales included on line 3 by .0275. Only retailers making sales for residential use may compute this credit.

Line 12 - This line is to be used **ONLY** by new or expanding manufacturing companies in Utah (SIC Codes 2000 through 3999 or scrap recyclers). The amount to be shown is the total amount of qualifying purchases and leases of machinery and equipment, and should not include normal operating replacements even if their use results in increased plant production or capacity.

Line 13 - Manufacturing facilities (SIC Code 2000 through 3999, or scrap recyclers) report the total purchase price for normal operating replacements on this line. Normal operating replacements do not include repairs and maintenance.

Line 14 - Retailers who sell to commercial farmers and agricultural producers must report on this line those exempt sales (or leases) of farm machinery, equipment, and other tangible personal property (supplies) sold to commercial farmers and agricultural producers. The amount shown must be included in the total exempt sales reported on line 2.

Line 15 - Ski resorts that purchase electricity to operate a passenger ropeway must report those purchases on this line.

Line 16 - Ski resorts that purchase snowmaking equipment, ski slope grooming equipment, and passenger ropeways sales tax exempt must report those purchases on this line.

Line 17 - Semiconductor manufacturers that purchase fabricating or processing materials must report exempt purchases on this line.

Vendors or purchasers failing to report the amounts requested on lines 12 through 17 shall be penalized the lesser of \$1,000 or 10 percent of the sales and use tax that would have been imposed if the exemption had not applied.

Sales and use taxes collected by a vendor shall be held in trust for the benefit of the state and for payment to the Tax Commission in the manner and at the time provided for in Title 59, Chapter 12.

If you need further information about reporting requirements, please contact the Utah State Tax Commission at (801) 297-2200 or 1-800-662-4335 if outside the Salt Lake City area.

If you need an accommodation under the Americans with Disabilities Act, contact the Tax Commission at (801) 297-3811 or TDD (801) 297-3819. Please allow three working days for a response.

If you need additional information, or to access up-to-date forms, publications and tax bulletins, visit the Tax Commission's home page at: <http://www.tax.ex.state.ut.us>.

Substitute Forms: Substitute forms must meet all specifications and be approved by the Tax Commission prior to use. See web page for specifications and contact information.

PLEASE RETURN ORIGINAL, MAKE A COPY FOR YOUR RECORDS

Return ENTIRE form, coupon, and payment to: Utah State Tax Commission, 210 N 1950 W, SLC UT 84134-0400