



## Motor Fuel Excise Tax (MFET) Application for User ID and Password

TC-100  
Rev. 6/10

Utah State Tax Commission, 210 N 1950 W, SLC, UT 84134 - Telephone 801-297-2200 or 1-800-662-4335, outside Salt Lake area

Please email completed form to [FTX@utah.gov](mailto:FTX@utah.gov) with the phrase "Security Request" in the subject line. Once the form is processed, the Utah State Tax Commission (USTC) security officer will provide you a TESTING user ID and password. The security officer may contact you by telephone or email.

The user ID and password provided must be used to transmit TEST submissions to Motor Fuels Excise Tax (MFET) XML Web Service. The software used to create and transmit TEST submissions must pass all USTC software certification requirements. USTC software certification requirements are outlined in the document titled "MFET Software Certification Guide" which can be downloaded from <http://tax.utah.gov/fuel/certification.pdf>.

Upon successful certification, the USTC security officer will provide you a PRODUCTION user ID and password. The security officer may contact you by telephone or email. Software containing the credentials provided by the USTC security officer can then be used to transmit PRODUCTION submissions to the MFET XML Web Service.

### Vendor Information

Company name

Street Address

City

State

Zip code

### Primary Contact

First name

Last name

Email address

Phone number

### Secondary Contact

First name

Last name

Email address

Phone number