

**UTAH STATE TAX COMMISSION
MEETING MINUTES**

10:30 a.m., Tuesday, November 1, 2016

Commission Hearing Room 1025, 210 North 1950 West, Salt Lake City, Utah

Participating:

John L. Valentine – Commission Chair
Michael J. Cragun – Commissioner by *phone*
Robert P. Pero – Commissioner
Rebecca L. Rockwell – Commissioner
Barry Conover – Executive Director

Commission Office:

Christa Johnson, Commission Executive Assistant

Note: A copy of related materials and an audio recording of the meeting can be found on the Tax Commission website: <http://tax.utah.gov/commission-office/meetings>.

I. Call to Order

Commission Chair Valentine called the meeting to order at 10:33 a.m. and noted that Commissioner Cragun was appearing by phone.

II. Public Comment (individuals or groups wishing to address the Commissioners for up to three minutes on matters not related to a pending or reasonably imminent appeal to the Tax Commission)

Commission Chair Valentine asked if anyone wished to address the Tax Commissioners. There were no comments.

III. Approving Special Commission Meeting Minutes of Tuesday, October 4, 2016

MOTION: Commissioner Pero moved to approve the Special Commission Meeting minutes of Tuesday, October 4, 2016. The motion passed unanimously.

IV. Executive Director's Report

Mr. Conover reported that Mike Lee has been named to serve as the Director of the Taxpayer Services Division.

Mr. Conover reported that there will be several retirements over the next few months.

V. Adjourn to Closed Session

MOTION: Commissioner Cragun moved that the Commissioners meet in closed session to discuss pending or reasonably imminent litigation and adjourn from the closed meeting. The

motion passed with Commission Chair Valentine, Commissioner Cragun, Commissioner Pero and Commissioner Rockwell voting aye.

Approved on: Monday, November 7, 2016

Attested: Christa Johnson
Executive Assistant
Utah State Tax Commission