

**UTAH STATE TAX COMMISSION  
MEETING MINUTES**

9:00 a.m., Thursday, October 23, 2014

Commission Room 1000, 210 North 1950 West, Salt Lake City, Utah

**Participating:**

John L. Valentine - Commission Chair  
D'Arcy Dixon Pignanelli - Commissioner  
Michael J. Cragun - Commissioner  
Robert P. Pero – Commissioner  
Barry Conover – Executive Director

**Commission Office:**

Christa Johnson, Commission Executive Assistant  
Charlie Roberts, Public Information Officer  
Ron Andrus, Internal Auditor

**Note:** A copy of related materials and an audio recording of the meeting can be found on the Tax Commission website: <http://tax.utah.gov/commission-office/meetings>.

**I. Call to Order**

Commission Chair Valentine called the meeting to order at 9:01 a.m.

**II. Public Comment (individuals or groups wishing to address the Commissioners for up to three minutes on matters not related to a pending or reasonably imminent appeal to the Tax Commission)**

Commission Chair Valentine asked if anyone wished to address the Tax Commissioners. There were no comments.

**III. Consider Approving Commission Meeting minutes of Thursday, October 9, 2014.**

**MOTION:** Commissioner Dixon moved to approve the Commission meeting minutes of Thursday, October 9, 2014. The motion passed unanimously.

**IV. Consider Amending Administrative Rule**

- a. R884-24P-33. Personal Property Valuation Guides and Schedules

Commissioner Pero explained that the Commission received a public comment on rule R884-24P-33. Personal Property Valuation Guides and Schedules. The comment is related to a hearing decision pending before the Commission and it has since been withdrawn.

Commissioner Cragun noted that Rule R884-24P-33 is an annual valuation guideline for personal property tax. Counties and property owners will use the valuation guidelines for 2015 personal property tax assessments.

Commissioner Dixon asked if there are any significant changes to the property tax valuation guides and schedules.

Mr. Denny Lytle, Property Tax Division Director, replied that there were not any significant changes.

**MOTION:** Commissioner Pero moved to adopt R884-24P-33 proposed rule amendment as presented to the Division of Administrative Rules. The motion passed unanimously

#### **V. Executive Director's Report**

Mr. Conover reported that the Tax Commission building will have the new carpet installation completed by the end of October, two weeks ahead of schedule. He expressed appreciation to Tiffany Harms, General Services, for overseeing the project.

Mr. Conover reported that the Tax Commission building will be wired for the Voice Over Internet Protocol (VOIP) system starting in November and should be completed in mid-December.

Mr. Conover reported that the Tax Commission has installed a new security system and cameras throughout the interior and exterior of the building.

Commissioner Dixon stated that today is the employee recognition luncheon for years of service and thanked all of the State Tax Commission employees for their service to the State of Utah.

#### **VI. Adjourn to Closed Session**

**MOTION:** Commissioner Cragun moved that the Commissioners meet in closed session in the Commissioners' Deliberation Room at 10:30 a.m. to discuss pending or reasonably imminent litigation. The motion passed with Commission Chair Valentine, Commissioner Dixon, Commissioner Cragun and Commissioner Pero voting aye.

#### **VII. Adjourn**

Commission Chair Valentine adjourned the meeting at 9:15 a.m.

**Approved on:** Thursday, December 11, 2014

**Attested:** Christa Johnson  
Executive Assistant  
Utah State Tax Commission