

**UTAH STATE TAX COMMISSION
MEETING MINUTES**

2:00 p.m., Wednesday, September 12, 2012

Commission Room 1000, 210 North 1950 West, Salt Lake City, Utah

Participating:

R. Bruce Johnson - Commission Chair
Marc B. Johnson - Commissioner
D'Arcy Dixon Pignanelli – Commissioner
Michael J. Cragun - Commissioner
Barry Conover - Executive Director

Commission Office:

Christa Johnson, Commission Executive Assistant
Charlie Roberts, Public Information Officer

Executive Director's Office:

Julie Alsop, Finance Director

Note: A list of others present, a copy of related materials and an audio recording of the meeting can be obtained from the Office of the Commission at 801-297-3901.

I. Call to Order

Commission Chair B. Johnson called the meeting to order at 2:08 p.m.

II. Public Comment (Individuals or groups wishing to address the Commissioners for up to three minutes on matters not related to a pending or reasonably imminent appeal to the Tax Commission)

Commission Chair B. Johnson asked if anyone wished to address the Tax Commissioners. There were no comments.

III. Budget Request

Mr. Conover presented the base budget request for fiscal year 2014. Mr. Conover and Ms. Alsop answered Commissioners' questions, including the following:

Base budget request includes the FY2014 budget guidelines; Motor Vehicle Enforcement Division proposed fee changes; intent language that needs to be requested each year and items that the agency may be aware of other than legislation being covered in interim committees.

Commission Chair B. Johnson asked what kind of ongoing review the Tax Commission applies to allocated resources for each division.

Mr. Conover explained that he meets every month with each division director to go over their individual budget needs.

Commissioner Dixon asked Mr. Conover to explain, for the public record, non-lapsing funds.

Mr. Conover explained the non-lapsing funds are savings accumulated over the years. The intent of the Legislature is that any savings at year end will not lapse, but the use of non-lapsing funds is limited to the costs directly related to the modernization of tax and motor vehicle system processes.

Commission Dixon asked if the proposed fee changes have gone before the Motor Vehicle Enforcement Division Advisory Board Committee.

Mr. Kent Jorgensen, division director of the Motor Vehicle Enforcement Division explained that it was not formally discussed in a meeting, but all of the advisory board members and leaders of the new and used motor vehicle sales industries are aware of the proposed fee changes. He also stated a public hearing will be held by a MVED hearing officer regarding the proposed fee changes.

Commission Dixon asked if there were any current items regarding agency Legislation.

Mr. Conover explained the Tax Commission has not received funding to implement the programs with the effective date of July 1, 2013 required by Immigration Bills HB 116 and HB 469 passed in the 2011 General Session.

Commission Chair B. Johnson stated that the Commission has reached out to Ron Bigelow, John Pearce, and Legislative Fiscal Analysts and contacted various Legislators to make them aware of this issue.

MOTION: Commission Dixon moved to submit the proposed base budget and the Motor Vehicle Enforcement Division proposed fee changes to the Governor's Office with the understanding a public hearing will be held on the proposed fee increases

AMENDED MOTION: Commission Dixon amended her motion to include support for the intent language for non-lapsing funds. The motion passed unanimously.

IV. Executive Director's Report

Mr. Conover reported that the Tax Commission building will receive a new roof, restroom fans and two new boilers in the fall of 2012. Some of the interior walls of the building are also scheduled to be painted.

Mr. Conover reported that the Tax Commission is making changes to improve security by limiting employee access outside of normal business hours. Those employees who need to enter the building outside regular business hours must seek special approval. Employee fitness center members will have 24/7 access to the fitness center from an exterior entrance, but will not have access to other areas of the building.

V. Adjourn

Commission Chair B. Johnson adjourned the meeting at 3:10 p.m.

Approved on: Thursday, September 27, 2012

Attested: Christa Johnson
Executive Assistant
Utah State Tax Commission