

**UTAH STATE TAX COMMISSION
MEETING MINUTES**

9:00 a.m., Tuesday, July 26, 2011

Commission Hearing Room 1025, 210 North 1950 West, Salt Lake City, Utah

Participating:

Marc B. Johnson - Commissioner
D'Arcy Dixon Pignanelli - Commissioner
Michael J. Cragun - Commissioner

Excused:

R. Bruce Johnson - Commission Chair
Barry Conover - Executive Director

Office of the Commission:

Doral Vance, Director of Internal Audit
Aman Kudiya, EDP Auditor
Christa Johnson, Commission Executive Assistant
Charlie Roberts, Public Information Officer

Note: A list of others present, a copy of related materials, and an audio recording of the meeting can be obtained from the Office of the Commission at 801-297-3901.

I. Call to Order

Commissioner M. Johnson called the meeting to order at 9:00 a.m.

II. Public Comment (members of the public wishing to address the Commissioners for up to three minutes on matters not related to a pending or reasonably imminent appeal to the Tax Commission)

Commission M. Johnson noted that no one wished to address the Tax Commissioners.

III. Approve Minutes Open and Closed Meeting Minutes of June 23, 2011

MOTION: Commissioner Dixon moved approval of the Open and Closed Meeting Minutes of June 23, 2011. The motion passed unanimously.

IV. Acceptance of Internal Audit

Commissioner Dixon explained that under Rule 861-1A-16. Utah State Tax Commission Management Plan Pursuant to Utah Code Ann. Section 59-1-207, Section (b) the Commission oversees the function of Internal Audit. She also explained that Internal Audit reports are protected documents.

Commissioner Dixon stated that Mr. Vance and Mr. Kudiya have met with the Commissioners, and Executive Director to discuss the Internal Audit report 2011-01.

MOTION: Commissioner Dixon moved the acceptance of Internal Audit Report 2011-01 Tax Refunds Control. The motion passed unanimously.

V. Adjourn to Closed Session

Commissioner M. Johnson stated that the Commission will need to meet in a closed session to discuss pending litigation with Susan Barnum, Assistant Attorney General.

MOTION: Commissioner Cragun moved that the Commissioners meet in closed session to discuss pending litigation. Commissioner M. Johnson voted aye Commissioner Dixon voted aye and Commissioner Cragun voted aye

After the closed session, the Commissioners reconvened in open session.

VII. Adjourn

MOTION: Commissioner Cragun moved for adjournment.

Commission M. Johnson adjourned the meeting at 10:20 a.m.

Approved on: Thursday, August 11, 2011

Attested: Christa Johnson
Executive Assistant
Utah State Tax Commission